



# CITY OF CHICOPEE

## PARKS AND RECREATION DEPARTMENT



STANLEY J. WALCZAK, C.P.R.P.  
Superintendent

RICHARD G. MACIOLEK  
Assistant Superintendent

Minutes of the regular meeting held on June 23, 2009

Commissioners present were: Chairman Gary Ziemba, Vice Chairman Robert Erhardt, Commissioners Doug Girouard and Nancy Fenton. Absent was Commissioner Elizabeth Montemagni. Also present was Superintendent Stanley J. Walczak and Assistant Superintendent Richard Maciolek.

Chairman Ziemba called the meeting to order at 7:13 p.m.

Motion by Mr. Girouard, seconded by Mr. Erhardt, to approve the May 26, 2009 regular meeting minutes as written.

Motion by Mr. Girouard, seconded by Mr. Erhardt, to receive, place on file or take the appropriate action on the following Communications:

**Communications:**

1. Thank you card from Elms College.
2. Thank you card from Ellen Reardon.
3. Letter from C.H.S. Gridiron Booster Club.
4. Letter from Loius McCleary.
5. Letter from Matt Hernke.
6. Letter from Timothy Cariveau.
7. Notice from Lisa Sanders.
8. Memo from William Zaskey, Pres. City Council.

The Department received a thank you card from Elms College for loaning a set of bleachers for the Western Mass. Girls Softball Tournament at their site.

We also received a thank you note from Mrs. Ellen Reardon for the department's donation of a park bench and sign for Garrity Grove 90 ft. diamond in honor of Purves Reardon.

Motion by Ms. Fenton, seconded by Mr. Girouard, to approve a request by the C.H.S. Gridiron Booster Club to use the Szot Park picnic pavilion on November 14, 2009 from 12-4:00 p.m. at no charge.

Motion by Mr. Erhradt, seconded by Ms. Fenton, to approve a request by Elms College to host their annual baseball camp at Szot Park, July 13 to July 16 with the usual fees charged.

Motion by Mr. Girouard, seconded by Mr. Erhardt, to table a request by Matt Hernke to utilize baseball diamonds in 2010 until more information could be supplied.

Motion by Ms. Fenton, seconded by Mr. Erhardt, to approve a request by Timothy Carriveau to hold a soccer tournament at Williams Park on August 15, 2009 with the usual fees charged.

Motion by Mr. Girouard, seconded by Mr. Erhardt, to postpone asking for porta pottie funding until September 2009. The Commission was informed by the Superintendent that there is no youth activity at the five proposed sites in July and August. The Department will review sites for September where the portable toilets could be utilized to the utmost usage and safety.

Superintendent Walczak reported that monies have been approved for design services as a result of the Gateway Grant for Szot Park. At some point, a request for proposals will be set up to advertise this project for 2010.

Superintendent Walczak reported that new playground equipment is in at Rivers Park and construction of a new spray park will begin around July 8. New hockey rink boards are constructed by the Camp Career Tech students and will be installed in September.

The Department was notified by School Superintendent Rege that the School Committee has voted unanimously to place a memorial stone in honor of PFC Edward J. Downey at the Chicopee Comp Tennis Courts. A ceremony will be held sometime in September.

Superintendent Walczak reported that new roofs have been replaced at the Szot Park office and the Fairview Comfort Station. The Fairview project was completed by Westover Job Corps students. Additionally, new railings were installed at the Aldenville Commons and flowers were planted at the fountain area. D.P.W. crews installed new sidewalks from the Szot Gazebo to the Pool Parking lot. The Department is also prepping four Olympic size pools and 10 water spray / wading pools for the June 29 opening.

Assistant Superintendent Maciolek reported that the youth baseball and softball season are coming to a close. There are 10 soccer teams utilizing city fields for summer league play. Lil Squirts program will end on Saturday, June 27, 2009 with awards given out to all participants by Dan Woodill, Recreation Supervisor. A listing of 2009 trips being run by the Department and various travel groups were supplied to the Commission for their review.

Commissioner Girouard asked if wood chips are being put at various parks. Superintendent Walczak indicated that Fairview, Nash, Ray Ash, Dana were to be addressed the 1<sup>st</sup> week of July.

The Department's 2009 Summer Brochure was reviewed by the Commission which was also distributed to the school system. Sean Carroll, Recreation Supervisor was primarily responsible for the brochure publication.

Motion by Mr. Erhardt, seconded by Mr. Girouard, to approve the Chicopee High School Fall Athletic Schedule at Szot Park. The Commission by the same vote also approved the Holyoke Catholic Fall Schedule at Sarah Jane and Nash Park.

Superintendent Walczak noted that the budget hearing for the Parks and Recreation Department will take place on Thursday, June 25 at 7:15 p.m. The new gangmower is also operational in helping the department catch up with grass cutting operations due to the rainy weather. The City Council has approved the Mayor's order to provide the Department with new mowers to replace no longer operable ones.

Under new business, Commissioner Erhardt indicated that some wire clips were missing from Szot 3 softball fence. He also noted that fees in the John L. Sullivan leagues are getting out of hand primarily for umpire payments.

Commissioner Fenton inquired about recycling cans for Litwin Park. Superintendent Walczak would check with the D.P.W. Recycling Division to see what they had to offer.

Motion by Mr. Girouard, seconded by Mr. Erhardt, to adjourn the meeting at 8:42 p.m.

The next meeting of the Commission will be held at the call of the Chairman.

Respectfully submitted,

Doug Girouard  
Acting Secretary

A handwritten signature in cursive script, appearing to read "Doug Girouard", written in black ink.